

MAMTA MODERN SENIOR SECONDARY SCHOOL
H-BLOCK VIKAS PURI ,NEW DELHI

CIRCULAR NO: MMS/2021-22/008

Date: 26-06-2021

It has come to the notice of the school's technical department that some of the MS Teams User ID's are being used with the passwords that were allotted initially, leading to security threats from each other's accounts. You are therefore advised to change your ward's TEAMS Password at the earliest, if not done as yet. Also do remember to save this new password to avoid any inconvenience later. Kindly ensure not to share your changed password with anyone because it can be misused. Still if any child is found to be sharing his own login password or misusing another student's login password ,he /she will be seriously penalized and the student and his/her parents will be held responsible for it.

STEPS TO CHANGE PASSWORD

- Please go to www.Microsoft365.com
- Find settings, and log in
- Change your password.

Please ensure that it should be a strong password with special characters and capital letters too. Once you have changed it, kindly acknowledge your class teacher.

Seeking your kind co-operation.

Regards
Principal