

**MAMTA MODERN SR. SEC. SCHOOL, VIKASPURI, NEW DELHI-110018**  
**CIRCULAR FOR THE STUDENTS COMING TO SCHOOL BY PRIVATE MAXICABS, MOTOR**  
**CABS/OMNIBUSES AND ANY OTHER TRANSPORT MODE.**

**Circular No: MMS/2023-24/02**

**15 April, 2023**

**Dear Parent,**

You are requested to furnish a declaration cum undertaking (specimen as under) duly typed on a 10/- non judicial stamp paper, duly attested by a 1<sup>st</sup> class Magistrate/notary public and submit the same in school office as information desired by Education Department, NCT, Delhi to class teachers by 30 April 2023.

**Thanks and Regards**

**Principal**

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**(FOR THE STUDENTS COMING TO SCHOOL BY PRIVATE MAXICABS/MOTOR CABS/OMNIBUSES/OTHER TRANSPORT MODE.)**

**The Principal**

Mamta Modern Sr. Sec. School  
Vikas puri, New Delhi-110018

**Date:** \_\_\_\_\_

Student  
Photo

Parent  
Photo

Van Driver  
Photo

**DECLARATION CUM UNDERTAKING**

I \_\_\_\_\_, Guardian (Father/Mother) of \_\_\_\_\_ Resident of \_\_\_\_\_

Do hereby solemnly declare and affirm as under:

1. That my ward \_\_\_\_\_ is a student of class \_\_\_\_\_ in Mamta Modern School, Admission No \_\_\_\_\_.
2. That my ward has not availed the services of school transport and has hired the services of vehicle registration number \_\_\_\_\_ make \_\_\_\_\_ issued by \_\_\_\_\_ authority/department.
3. That the owner of the aforesaid vehicle is Sh. \_\_\_\_\_ s/o \_\_\_\_\_ r/o \_\_\_\_\_, and name of the driver is \_\_\_\_\_ s/o \_\_\_\_\_ r/o \_\_\_\_\_.
4. That I have also got the antecedents of the owner/driver verified from the police/concerned authority and he has also got valid license since \_\_\_\_\_ till \_\_\_\_\_ of driving the category of vehicle that he is using for the transportation of my ward.
5. That I have also cross checked and ensured that owner/driver of the vehicle does have requisite permit so prescribed by the rules of the transport department concerned for "passenger Transport Vehicle".
6. That I have gone through the copy of guidelines to be strictly followed for carrying school children to and from school in different categories of contact carriages Maxi cabs/Motorcabs/Omnibus.
7. That the vehicle I am engaging complies with the guidelines and the rules of transport departments applicable for the school cabs.
8. That I further declare that I have made the above-mentioned arrangement of the vehicle at my own risk and consequences and the school management/authorities shall not be responsible in any manner whatsoever for the arrangements made by me for my ward.
9. I declare that I have submitted an attested copy of the following documents with the school.
  - a. **Van Driver's License**
  - b. **Aadhar Card of Van Driver**
  - c. **R C copy of Vehicle**
  - d. **Police Verification Document of the Van Driver**

**This declaration cum undertaking is executed by me on this \_\_\_\_\_ day of \_\_\_\_\_ (DD/MM/YY) at Delhi.**

**Signature of the executants (Parents)**

**Witness: 1**

Name:.....

Address.....

Contact.....

**Witness: 2**

Name.....

Address.....

Contact.....

**Note: For School Cab Policy-Delhi Govt., you may visit Transport Department, Delhi Government Website.**

**MAMTA MODERN SR. SEC. SCHOOL, VIKASPURI, NEW DELHI-110018**

**Circular No: MMS/2023-24**

**Date: 15 April 2023**

**Dear Parent,**

Time and again through our circulars, we have been requesting you to check the antecedents of van drivers, who are ferrying your children every day. Recent incidences have forced us to ponder again and review the transport arrangement for our children.

**Please take note of the following points while arranging private transport for your ward:**

1. Get the police verification done of the driver and ensure that he gets it renewed regularly.
2. Give letter to the school with van driver's details (police verification certificate, driving license and van number).
3. Ensure that the van driver adheres to school timing and is not late in morning or evening.
4. Ensure that students are dropped to the school only after 7:45 am and picked by 12:00 noon. The school staff is on duty for safety of students in this time period. Please note that the school gates will open only after 7:45 am.
5. Check the van driver, if he is late in picking your children from the school in afternoon as children are susceptible to injury when they are left to their own beyond school hours. Vans should leave by 12:00 noon without fail.
6. Check with your children the behaviour and language used by the van driver and check him if you find it objectionable as your child may learn bad habits from him.
7. Check the driver for rash driving.
8. Volunteer to travel in private vans engaged for your children to monitor the conduct of the driver and report/prevent any untoward incident.
9. Encourage carpools instead of vans in the interest of your children.

**As the school has no control over van drivers,** you will have to be extra vigilant while engaging them for transportation of your children.

**Safety of our children is our priority and collective responsibility.**

**Principal**

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**ACKNOWLEDGEMENT**

I father/mother /guardian of ..... class ..... have received copy of Van Safety Circular dated ..... 2023.

I promise to abide by the suggestions given.

\_\_\_\_\_  
**(Parent Signature)**