MAMTA MODERN SCHOOL

CIRCULAR FOR THE STUDENTS COMING TO SCHOOL BY PRIVATE MAXICABS, MOTOR CABS/OMNIBUSES AND ANY OTHER TRANSPORT MODE.

Circular No: MMS/2026-27/04 **April, 2026**

Dear Parents,

Greetings! We hope this message finds you in good health and high spirits. In compliance with the requirements set forth by the Education Department, NCT, Delhi, we kindly request your cooperation in submitting a declaration cum undertaking.

For your convenience, we have provided a specimen below, which should be meticulously typed on a 10/- non-judicial stamp paper. The document must be duly attested by a 1st class Magistrate or a notary public. Kindly ensure that this important document reaches the school office by 15th April 2026, and you may submit it directly to your child's class teacher.

Regards Principal

(FOR THE STUDENTS COMING TO SCHOOL BY PRIVATE MAXICABS/MOTOR CABS/OMNIBUSES/OTHER TRANSPORT MODE.)

The Principal
Mamta Modern Sr. Sec. School
Vikas puri, New Delhi-110018
Date: _____

Student Photo	Parent Photo	Van Driver Photo

DECLARATION CUM UNDERTAKING

I _____, Guardian (Father/Mother) of _____Resident of _____
Do hereby solemnly declare and affirm as under:

1. **That my ward _____ is a student of class _____in Mamta Modern School, Admission No _____.**
2. **That my ward has not availed the services of school transport and has hired the services of vehicle registration number _____make _____issued by _____authority/department.**
3. **That the owner of the aforesaid vehicle is Sh._____ s/o _____ r/o _____, and name of the driver is _____s/o_____r/o_____.**
4. **That I have also got the antecedents of the owner/driver verified from the police/concerned authority and he has also got valid license since _____till ____ of driving the category of vehicle that he is using for the transportation of my ward.**
5. **That I have also cross checked and ensured that owner/driver of the vehicle does have requisite permit so prescribed by the rules of the transport department concerned for "passenger Transport Vehicle".**
6. **That I have gone through the copy of guidelines to be strictly followed for carrying school children to and from school in different categories of contact carriages Maxi cabs/Motorcabs/Omnibus.**
7. **That the vehicle I am engaging complies with the guidelines and the rules of transport departments applicable for the school cabs.**
8. **That I further declare that I have made the above-mentioned arrangement of the vehicle at my own risk and consequences and the school management/authorities shall not be responsible in any manner whatsoever for the arrangements made by me for my ward.**
9. **I declare that I have submitted an attested copy of the following documents with the school.**
   a. **Van Driver's License**
   b. **Aadhar Card of Van Driver**
   c. **R C copy of Vehicle**
   d. **Police Verification Document of the Van Driver**

This declaration cum undertaking is executed by me on this _____ day of _____(DD/MM/YY) at Delhi.

Signature of the executants (Parents)

Witness: 1	Witness: 2
Name:.....	**Name**.....
Address.....	**Address**.....
Contact.....	**Contact**.....

Note: For School Cab Policy-Delhi Govt., you may visit Transport Department, Delhi Government Website.

MAMTA MODERN SCHOOL

VAN SAFETY CIRCULAR

Circular No: MMS/2026-27 /04 **Date: April 2026**

Dear Parent,

As your child begins their journey with our school, we warmly welcome you to the school family. The safety and well-being of our students is our utmost priority. If you are arranging private transport for your ward, we request you to carefully verify the details and credentials of the driver and vehicle.
Please take note of the following points while arranging private transport for your ward:

1. **Get the police verification done of the driver and ensure that he gets it renewed regularly.**
2. **Give letter to the school with van driver's details (police verification certificate, driving license and van number).**
3. **Ensure that the van driver adheres to school timing and is not late in morning or evening.**
4. **Ensure that students are dropped to the school only after 7:45 am and picked by 12:00 noon. The school staff is on duty for safety of students in this time period. Please note that the school gates will open only after 7:45 am.**
5. **Check the van driver, if he is late in picking your children from the school in afternoon as children are susceptible to injury when they are left to their own beyond school hours. Vans should leave by 12:00 noon without fail.**
6. **Check with your children the behaviour and language used by the van driver and check him if you find it objectionable as your child may learn bad habits from him.**
7. **Check the driver for rash driving.**
8. **Volunteer to travel in private vans engaged for your children to monitor the conduct of the driver and report/prevent any untoward incident.**
9. **Encourage carpools instead of vans in the interest of your children.**

As the school has no control over van drivers, you will have to be extra vigilant while engaging them for transportation of your children.
Safety of our children is our priority and collective responsibility.

Principal

ACKNOWLEDGEMENT

I father/mother /guardian of ..... class .....have received copy of Van Safety Circular dated ..... 2026.

I promise to abide by the suggestions given.

_____

(Parent Signature)